



Kirtlington
C.E. School

**GOVERNOR ATTENDANCE RECORD
FOR THE ACADEMIC YEAR 2016 – 2017
FULL GOVERNING BODY BUSINESS INCLUDING SUB-COMMITTEES**

The Governing Body has a strategic role in the financial management of Kirtlington School.

Full Governing Body Attendance Record for 2016 - 2017:

Name	No. of meetings should have attended	No. of meetings actually attended	Attendance Rate%
Sara Carey	6	5	83%
Paul Clifford	6	6	100%
Marilyn Trigg	6	5	83%
Matthew Armstrong	-	-	-
Stephen Burley	5	5	100%
Jo Richardson	3	3	100%
Annie Trustram Eve	6	5	83%
Louise Williams	6	6	100%

ex-officio, Revd. Gareth Miller, Rector.

The Resource subcommittee has responsibilities which include the following:

- Ensuring that the school maintains compliance with the DCSF Financial Management Standard in Schools (FSVS).
- The provision of guidance and assistance to the Head and Governors in all matters relating to budgeting and finance, and to clearly define financial responsibilities.
- To review budget monitoring reports which contain detailed statements of income and expenditure, detailed departmental budgets and other evidence of delegated financial control, ensuring that full explanations are available. These reports must include original system data.
- Report on the school's finances at full Governing Body meetings.
- To ensure that a recovery plan is put into place where a budget has gone into deficit position or that there is a plan to spend surpluses

Resources Subcommittee Attendance Record for 2016 - 2017

Name	No of meetings should have attended	No of meetings actually attended	Attendance Rate%
Paul Clifford	6	6	100%
Matthew Armstrong	1	1	100%
Jo Richardson	3	3	100%
Annie Trustram Eve	6	3	50%
Louise Williams	6	6	100%
Sara Carey	6	6	100%
Aaron Bennett	5	5	100%

The Performance and Standards subcommittee has responsibilities which include the following:

- The purpose of the meetings of the Performance and Standards sub-committee is:
- To ensure that the school provision meets the needs of its learners
- To ensure that opportunities for teaching and learning are lively and engaging
- To ensure the best pupil progression and outcomes.

Performance and Standard Subcommittee Attendance Record for 2016 – 2017

Name	No of meetings should have attended	No of meetings actually Attended	Attendance Rate%
Marilyn Trigg	6	5	83%
Sara Carey	6	5	83%
Louise Williams	6	6	100%
Annie Trustram Eve	6	6	100%
Stephen Burley	3	1	33%
Sue Ralph	4	3	83%

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