



Kirtlington
C.E. School

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22nd June 2020

Covid 19 School plan to reopen second phase

Dear Parents/Carers,

The government has announced that only if schools have capacity, after provision has been made available for children of critical workers, vulnerable children and children in reception, year 1 and 6, should they consider inviting additional children back, but this should only be provided in line with the existing protective measures guidance.

Keeping children and staff safe is still our utmost priority. In formulating the next phase of the school reopening plan, we have consulted the DfE's guidance on [implementing protective measures in education and childcare](#) settings and we will continue to follow the [advice from Public Health England](#).

The main protective measures we can take to reduce any transmissions are:

- ensure children stay within their class/group wherever possible
- continue to carry out increased cleaning of the school including classrooms, corridors,
- reducing 'pinch points' (such as at the start and end of day),
- utilising outdoor space when appropriate.

All schools are different. We are a small teaching team at Kirtlington CE Primary, and the plan which we propose is based upon the knowledge of our children, the safety of our pupils and the well-being of the teaching team.

In order to be able to implement the next phase of the reopening plan, we will need all parents to follow, without exception, the guidance given on sickness protocols. Please do **not** send your child to school if they have the slightest hint of a cold, cough, sore throat or just feel 'under the weather'. This is vital for the safety and protection of all children and staff.

If your child is clinically extremely vulnerable, or living with someone who is in this group, they should not come back to school and should continue home learning. If your child is clinically



Headteacher: Louise Williams

Chair of Governors: Paul Clifford

School Business Manager: Ruth Pangu

vulnerable (but not clinically extremely vulnerable), you should follow medical advice to decide if they should come back to school. Please refer to government guidance for further details of these groups.

Our plan

We would like to welcome back all children but whilst following the government guidance, we do not have the physical capacity or a full-time team currently in place to be able to offer any more provision safely. This plan will only work if our school situation doesn't change.

Vulnerable and key worker children

This group is currently full and unfortunately, we are unable to accept any more children under the current government guidance.

Vulnerable and key worker children will continue to arrive at school at 8.35am. In order to reduce transmission at the end of the day, please collect your child at **3.15pm**. The children will continue to be taught as a single class by Mrs Saville / Mrs Vincent supported by Mrs Meagre or Mrs England following the online home learning set by their relevant class teachers. Due to the government guidance, these children will remain as a class regardless of any opening plans to other year groups.

Our plan for Years 5, 4, 3 and 2

We are proposing to welcome back Year 4 children on Tuesday 30th June at **9.10am** and Wednesday 1st July only. They will be based in the school hall and will be taught by Mr Protherough. They will have the opportunity to have a packed lunch in school but please collect your child at **2.30pm**.

We are proposing to welcome back Year 3 and Year 2 children on Tuesday 7th July at **9.10am** and Wednesday 8th July only. They will be based in the school hall and will be taught by Mrs Vincent. They will have the opportunity to have a packed lunch in school but please collect your child at **2.30pm**.

We are proposing to welcome back Year 5 children on Tuesday 14th July at **9.10am** and Wednesday 15th July only. They will be based in their classroom and will be taught by Mr Protherough. They will have the opportunity to have a packed lunch in school but please collect your child at **2.30pm**.

Our aims for these days will be:

- to familiarise children with the new school rules
- to show them how to be hygienically safe in school
- to rebuild teacher-pupil relationships
- to rebuild peer relationships
- to have high quality PSHE transition back to school lessons

There will be a clearly signposted 2m marked system for you to adhere to in the school car park but when the gate opens it will be imperative that you move through the one way drop off/ pick up system and that your child transfers quickly over to the class teacher who will be waiting to greet



them. Unfortunately, you will not be able to enter the school grounds and say goodbye to your child outside the classroom door as you were previously able to. If you feel there may be transfer issues, please email the school office so we can try and arrange a later time for you to arrive.

As more children return to school, it is imperative that drop off/pick up times are adhered to. If you will be arriving **after** your allocated time, please wait until all other year groups have arrived so that a member of the team is available to support your child as they enter the school grounds. It is also important that **all** parents follow the one-way system and that the pavement closest to school is left free for access and to ensure we are all able to follow the 2m social distancing guidance. Everyone's safety is important especially at this time and we want to avoid anyone having to step out into the road in order to be 2m socially distanced.

For school packed lunches, please order via Parent Pay.

For our safeguarding procedures, please email the school office to notify us of your child's absence if they will not be in school on the day we are expecting them.

Government advice to parents

- Only one parent should accompany their child to school
- Please do not gather at entrance gates or school reception doors
- Please do not enter school site if you are displaying any symptoms of coronavirus
- Where possible, please walk to school. If you are travelling by car, please use the village hall car park.
- The government guidance is that wearing a face mask in schools is not recommended. Schools should therefore not require staff or children to wear face coverings.

For the rest of term, there will be no breakfast or after school provision. We will inform you when we feel it is safe to reinstate these clubs.

Home Learning Plan for Years 2,3,4 and 5

We acknowledge that the success of home learning and motivation levels for learning at home are beginning to vary dramatically for each family. With this in mind, we have tried very hard to offer some provision for your child to return to school before the end of the school year. We will continue to provide online learning for when the children are not in school through the google classroom platform by 9.30am every day but please be patient if this is not the case, as we will be adjusting to even wider opening procedures and new safety routines.

We continue to appreciate all you are doing. Please remember if your child is faced with a learning challenge, encourage them to have a growth mind set, and when this does not solve the challenge, please leave the question or task and move onto something else. We will continue to set work for children to complete in the morning and afternoon.

Attached with this letter, is a children's letter. Please take a moment to share the letter with your child before they return to school so they are as prepared as possible for a different type of schooling.

We are still working very hard to ensure the best provision is in place for all children and staff. If you do have any questions, please email the school office and we will do our best to answer



them. We acknowledge that this is still an incredibly anxious time for us all, and we will do everything we can to adhere to the guidance given and make any return to school as safe as it can be.

We still are awaiting guidance for the opening of schools in September and will share our plans with you when we have more information.

Thank you for your continued support and patience,

Warm regards,

Miss Williams
Head Teacher

Paul Clifford
Chair of Governors

Safeguarding

If you have any urgent concerns about a child please call 999. For other concerns, please contact the MASH team on 0345 050 7666

<https://www.oxfordshire.gov.uk/business/information-providers/multi-agency-safeguarding-hub>



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